

TONY & PENNY'S

Banquets and Catering

OFF SITE CATERING: LUNCH OR DINNER AVAILABLE.

BUFFET - Food is served buffet style with paper plates, plastic ware and paper napkins. A complete set of china, linens and silverware is available for an additional charge of \$3.00 per person. Minimum of twenty (20) guests required.*

FAMILY-STYLE - Guests are seated, meals are served by wait staff. A complete set of china, linens and silverware are included.

SIT DOWN - Guests are seated, meals are served by wait staff. A choice of three (3) entrees, a complete set of china, linens and silverware are included.

OPTIONS: Chair covers are available for \$5.00 each. Colored linen napkins are available for 40¢ per person.

ADDITIONAL FEES: For less than fifty (50) people, a delivery charge will be added (actual amount depends on the mileage). A minimum of twenty (20) guests are required for a buffet. Additional fees will be charged for setup and breakdown of tables, chairs, and/or trash removal. Please note: you are responsible for any facility fees associated with an external location. These fees may include the use of kitchen facilities, or the percentage of the commission a facility may charge a caterer. We will discuss all fees prior to the event.

IN OUR BANQUET HALL: BREAKFAST, LUNCH OR DINNER AVAILABLE.

BUFFET - Food is served buffet style with china plates, silverware and paper napkins. A complete set of china and linen napkins is available for an additional charge of \$2.00 per person. Minimum of twenty (20) guests required.*

FAMILY-STYLE - Guests are seated, meals are served by wait staff. A complete set of china, linens and silverware are included. There is no minimum number of guests for weekday events.*

SIT DOWN - Guests are seated, meals are served by wait staff. A choice of three (3) entrees, a complete set of china, linens and silverware are included. There is no minimum number of guests for weekday events.*

OPTIONS: Chair covers are available for \$5.00 each. Colored linen napkins are available for 40¢ per person.

TERMS AND CONDITIONS: A deposit of \$300. is required to guarantee your reservation. **Deposits are non refundable.** A firm guarantee of the number of guests attending the function is due five (5) days prior to the function date. You will be charged for the guaranteed number or the exact count, whichever is greater. Payments must be made by cash, bank check or charge card three (3) days prior to the event. Massachusetts meal tax of 7% and a service charge of 18% will be added to all prices. Prices are subject to change without notice.

* - Exclusive use of the Banquet Hall requires a minimum of fifty (50) guests for any event held on Saturday or before 5:00 pm on Sunday. For events held after 5:00 pm on Sunday or weekdays, Breakfast and Buffets require a minimum of twenty (20) guests. We can accommodate smaller functions, but we reserve the right to partition the hall and hold more than one event at the same time.

No beverages, including alcoholic, may be brought into, or removed from, the premises. We do not allow confetti or rice on our premises. Decorations are allowed on presentation and guest tables. No decorations are permitted on the ceiling, chandelier or walls. All decorations that are brought in by the host or guests must be removed by you at the end of the function.

continued

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BANQUET TIMES: An additional fee of \$500 is required for all day Saturday Banquet reservations

Day Banquets: 11:00 am - 5:00 pm
Evening Banquets: 6:30 pm - 12:00 am
Sunday Banquets: 8:30 am - 12:30 pm
1:30 pm - 6:00 pm
6:30 pm - 12:00 am

We'll gladly help you plan your event and discuss all of the details and associated costs. Please call Fatima at (413) 583-6351 or send an email to catering@tonyandpenny.com.

Thank you!



Tony & Penny's 18 Canterbury Street, Ludlow, Massachusetts 01056 (413) 583.6351 (413) 589.7249 Fax